



College Credit for Aim4Excellence™ at National-Louis University



The following undergraduate-level college courses are available for the Aim4Excellence™ modules through National-Louis University:

Course Number(s)/ Modules Required	Credit	Cost	Get started
ECE311: Administration I – Leadership Strategies and Staff Development (Covers Modules 1, 2, and 3)	5 quarter hours per course	\$330 per course (Students must also pay the \$150 per module registration fee.)	Select the college credit option when you register for Aim4Excellence™ from the Aim4Excellence™ website: http://aim4excellence.nl.edu After registering, students must also submit the NLU Registration Form: http://aim4excellence.nl.edu/nlu_form.pdf
ECE312: Administration II – Managing Center Operations and Finances (Covers Modules 4, 5, and 6)			
ECE313: Administration III – Implementing and Evaluating the Program (Covers Modules 7, 8, and 9)			

All students enrolled in Aim4Excellence™ are subject to the terms and conditions of the program: <http://aim4excellence.nl.edu/termsandconditions.html>. Students registered to take the modules for credit through National-Louis University may access additional information regarding university policies and procedures in the student guidebook: <http://www.nl.edu/StudentServices/studentaffairs/StudentHandbook/>

Grading of Aim4Excellence™ College Credit Coursework at National-Louis University

Each Aim4Excellence™ module includes a variety of evidence of learning activities that total 100 points. In order to receive a Certificate of Completion for a module you must attain a score of 70 points or higher. Students taking the Aim4Excellence™ modules for credit will receive a course grade as an average of the three modules included in the course. Grades will be assigned according to the following grading scale:

Grade	Percentage
A	270-300 points
B	240-269 points
C	210-239 points
D	180-209 points
F	0-179 points

Viewing Your Grades

Students enrolled for college credit at National-Louis University will receive an e-mail once a grade is posted for an Aim4Excellence™ course. In order to view your grade you will need to:

- 1) Log on to the National-Louis University Portal. Learn how: http://aim4excellence.nl.edu/assets/nlu_email.pdf
- 2) View your grade from your <http://my.nl.edu> account. Learn how: http://aim4excellence.nl.edu/assets/nlu_grading.pdf

If you are having difficulty accessing your grade, you may contact the NLU helpdesk at: 866-813-1177 for assistance.

Requesting a Transcript

Once your grades have been posted, you may request a transcript of your coursework online by visiting the National-Louis University Office of Admissions and Records website: <http://www.nl.edu/oar/services/transcript-requests.cfm>

Dropping an Aim4Excellence™ Course

A student may request a full refund for the tuition fees (\$330 per module) for college credit through National-Louis University. If you need to drop a course, you must do so in writing prior to the completion of the first module of the course and within 21 days of the date of first log in.

Registration fees (\$150 per module) will not be refunded for modules already started. You may request in writing a refund of 50% of the module registration fee, as described in the Terms and Conditions (<http://aim4excellence.nl.edu/termsandconditions.htm>), for modules not yet started.

Questions?

If you have questions regarding Aim4Excellence™ or the college credit option through National-Louis University, please contact us at:

Phone: 800-443-5522 x5155

E-mail: aim4excellence@nl.edu